



THE UNIVERSITY OF IOWA LECTURE COMMITTEE POLICY ON SPONSORSHIP

The University of Iowa Lecture Committee serves to organize a series of prominent guest lecturers with the mission of enhancing the learning environment and providing unique and thought-provoking experiences for the UI community through interactions with leaders in contemporary social thought.

There are two possibilities for collaboration with the University of Iowa Lecture Committee (ULC). The “Call for Lecturers” is a chance to share your ideas for great speakers with the committee, which would then potentially pursue the idea and produce the lecture.

“Co-Sponsorship” is a request for partial funding (no more than 50% of the total event budget per organization per fiscal year) of a lecture in which ULC is not the primary producer of the event.

Some of the application criteria are that the event is free and open to the public, places an emphasis on student involvement, allows for access to the speaker (i.e. a question and answer session), and follows all University of Iowa policies.

Applications are due at least four calendar weeks (excluding University holidays) before the scheduled event. This is not a guarantee for funding. Final approval is at the discretion of ULC.

CALL FOR LECTURERS

- **What is it?** An *ongoing* chance for students, faculty, staff, departments, student organizations, and non-university entities to propose speakers for ULC to pursue and bring in as a part of their regular lecture series.
- **Please note:** If prior contact has been made with the agent or other representative of the potential speaker, particularly regarding the honorarium, ULC will not pursue the speaker as a part of its regular lecture series.
- Applications available via the ULC website (lectures.uiowa.edu) or the Office of Student Life (145 Iowa Memorial Union)

CO-SPONSORSHIP

- **What is it?** The request is for funding of speakers in which ULC is not the primary producer. These requests are considered on a case by case basis.
- **Limitations:** If approved, no more than 50% of the total event budget – these funds may be used to pay for travel, marketing, and/or production costs as well as the speaker’s honorarium.
- **Funding:** Any funds that were appropriated as “Co-Sponsorship Funds” and not used will roll over into ULC’s general lecture fund for the following year. ULC has designated \$4,000 for this opportunity for the remainder of the year. Applications will be considered on a first come, first serve basis.
- **Other requirements:** ULC must be listed on all promotional materials advertising the co-sponsored event in the following manner: “Sponsored in part by The University of Iowa Lecture Committee.” All ULC sponsored events must be free and open to the public and adhere to all University of Iowa policies.
- Applications available via the ULC website (lectures.uiowa.edu) or the Office of Student Life (145 Iowa Memorial Union)